

2002-2003
REQUEST FOR EXTENDED PORTFOLIO COMPLETION DATE

District Name: _____ District Number: _____

School Name: _____ School Number: _____

We request an extended completion date for the 2002-2003 portfolios (writing and alternate) because our building does not operate on a traditional schedule. We understand that the due date with approved extension will be four days after our accountability date (first day of the district assigned testing window).

Superintendent's signature: _____ Date: _____

DAC's signature: _____ Date: _____

Principal's signature: _____ Date: _____

The postmark/facsimile transmission deadline for this form is December 13, 2002. Send the form to:

Division of Assessment Implementation
ATTENTION: Rhonda Sims
Kentucky Department of Education
1815 Capital Plaza Tower
500 Mero Street
Frankfort, Kentucky 40601

FAX: 502-564-3249